

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – January 14, 2016

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:01 p.m. Board members present were: Mr. Ward, Mrs. Knight, Mr. Geiger, Mrs. Taylor, Mr. Parisio
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Dr. Geivett.

2. AGENDA/MINUTES

- 2.1 Approve the Minutes of the Regular Meeting of December 10, 2015. Mrs. Knight moved, seconded by Mrs. Taylor to approve the Minutes of the Regular Meeting of December 10, 2015.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Agenda for January 14, 2016. Mr. Ward moved, seconded by Mr. Geiger, to approve the Agenda for January 14, 2016.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No Reports

4.2 **Principals**

(WHS) Mr. Humphreys reported:

- Enrollment is 454 students.
- Semester 2 is underway, and all students are in PLUS Period for the first two weeks.
- After doing a Semester 1 comparison between the 2014/15 and 2015/16 school years, there were about 15 more students with an “F” this year than last year – mostly in Math and Language Arts.
- After a discussion at the School Site Council meeting, Mr. Humphreys and Mrs. Hamilton will be putting together a survey regarding PLUS Period on how parents see it going and ways to improve it.
- There have been about 334 behavior infractions so far for the 2015/16 school ranging from non-suits to a drug offense. The majority of those infractions fall into the inappropriate behavior category, and most of those students are 9th graders.
- Winter Sports are in full swing. Winter Homecoming is Friday, February 5th.
- Winter Ball is Saturday, February 6th.
- WHS Boosters Dinner is January 30th.
- The Master Schedule for 2016/17 is being worked on. Some Board members were concerned about students having an “Open Period” (unassigned period) and would like Mr. Humphreys to e-mail them the number of students who have an unassigned period.
- Mr. Parisio asked if Mr. Humphreys was contacted about an ROP Fire Science class. Discussion occurred about how the classes are funded and how many we currently have.

(WIS) Mr. Sailsbery reported:

- Quarterly Perfect Attendance Party will be held on Friday, January 15, 2016.
- SARB (School Attendance Review Board) has been re-established in Glenn County. Mr. Drury, Mr. Sailsbery and Stephanie Southam met with the new SARB Coordinator, Casey Johnson, from Glenn County Office of Education to discuss the process.

- WIS held a training for CatapultEMS and the use of the new emergency management system on January 6, 2016.
- Prior to Christmas Break, WIS had a fantastic band performance.
- On March 2, 2016, WIS Cardinal Band will be participating in the CMA competition at Chico State.
- Willows Basketball Tournament was held January 7-9 and was sponsored by the Willows Recreation Department and the Willows Lions Club. The 8th grade team came in 4th place, and the 7th grade team came in 2nd place.
- January 22, 2016 will be another fun day at WIS. It rewards students who make good choices.
- January 25, 2016 through the week of February 1st, WIS will be doing interim comprehensive assessments (ICA). It mimics the state test and is an opportunity to practice for both students and teachers who proctor it. Results will be sent to the school within a short period of time which will be helpful in preparing for the test in the spring.
- Science Club is selling carnations for Valentine's Day.

(MES) Mrs. Brown reported:

- 5 teachers were awarded a \$500 grant from Cal Water. The grant was available to all teachers in the state of California for grades 4-6. Teachers just needed to register to be entered, and Cal Water would pick the top 20 teachers. MES received 5 of them. Teachers need to use the money to plan a lesson having to do with water and the use of water. They do the lessons with the \$500 and then submit the lessons back to Cal Water. Cal Water will then select 5 teachers to receive an additional grant ranging from \$1,500-\$3,500 based on the lessons submitted.
- Susan Cameron, a 4th grade teacher, is working with Eskaton, an assisted living home, to take her class there. Students will read with the residents or do a math game, then do an organized craft and have a meal together. This will occur once a month through next school year.
- Enrollment is 650 students.
- The Winter Concert will be held on January 28, 2016.
- The Spaghetti Feed is February 11, 2016.
- Mrs. Brown invited the Board members to visit Murdock. They have 10 new teachers and there are really fantastic things happening in the classrooms.

(WCHS) Dr. Geivett reported:

- 1 student recently graduated, so enrollment is currently 22 students.
- There are 11 seniors who can/should be graduating with 7 or 8 of those students truly on track. WCHS should have one of the largest graduating classes in recent history.
- Ms. Steele has been working hard to get the seniors over to the computer lab, helping them to apply for Butte College and complete their FAFSA for financial aid.

4.3 Associated Student Body Report - No Report

4.4 Director of Business Services – Debby Beymer reported:

- Ms. Beymer attended the Governor's budget proposal meeting in Sacramento on January 13, 2016. Indicators are showing that the economy is moving in right direction, almost to the point of being fully funded (95% this year), and over the next 2 years, we will reach 100% funding. The District is still in declining enrollment mode however. She distributed attendance/enrollment reports showing current enrollment is down 8 students. The District was hit with an increase in STRS/PERS contributions which amounts to over \$100,000. The District needs to be cautious in how we spend money over the next few years.

4.5 Director of State and Federal Programs – Ellen Hamilton reported:

- No new information to report in regards to the Every Student Succeeds Act (ESSA).
- The SARCs (School Accountability Report Cards) are completed and are waiting for the Spanish version to be completed. It will be available on our website.
- Mrs. Hamilton distributed a packet on Compliance Monitoring. Every 4 years, a District in Glenn County gets nominated to go through a cycle of Federal Program Monitoring (FPM). WUSD was selected this year for an online review.
- The California Healthy Kids Survey was given last fall to students in grades 7, 9, 11 as well as 27 teachers. Mrs. Hamilton distributed a summary of the report. For valid results, 60% of students in each grade level need to take the survey. Only 22% of 9th graders and 55% of 11th graders at WHS took the survey. Students in these grades will have to retake the survey in order to get valid results.

4.6 Superintendent – Dr. Geivett reported:

- The sealed bid opening for the MES roofing project will be Friday, January 15, 2016 at 10:00 a.m.
- The Wall that Heals (A replica of the Vietnam Memorial) will be displayed at the Memorial Park/WHS from February 25, 2016 (10:00 a.m.) through Sunday, February 28, 2016 (5:00 p.m.). It will be open 24 hours a day, and our students, as well as other students in the region, will be able to go through it.

4.7 Board of Education Members

Mr. Ward:

- Thank you to WUSD and staff members for providing their time and facilities for Jim’s memorial service.

Mrs. Knight:

- No report

Mr. Parisio:

- Mr. Parisio asked for attendance reports from each school site for the week before and the week after Christmas vacation as well as all students who were on Independent Study. Mr. Parisio would like to consider going to a 3 week break at Christmas and would like the information presented at the next board meeting.

MRS. KNIGHT LEFT THE MEETING AT 7:55 P.M.

Mrs. Taylor:

- Mrs. Taylor attended the WIS Winter Concert and praised Mr. West and the bands for the progress they have made. She is looking forward to attending the concert at CSU, Chico.
- She would like WHS to consider purchasing an EZ-up for the soccer teams’ bench since they play in the rain. Mr. Humphreys indicated there are a couple of EZ-ups that that track team has that could be used.
- She attended a WIS Cardinals Boosters meeting last week and the Boosters’ Board discussed coming to the WUSD Board for WUSD to consider taking over the Athletic Director’s position. It’s a time consuming position and very difficult to find volunteers.

MRS. KNIGHT RETURNED TO THE MEETING AT 7:59 P.M.

Mr. Geiger:

- Mr. Geiger expressed his gratefulness at how much money our community donates to the WHS Boosters.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Ron & Kathy Kampschmidt in the amount \$100.00 to go to the WHS Football program in memory of Jim Ward.
2. Accept donation from the Murdock PTO in the amount of \$50.00 for Murdock PE supplies.
3. Accept donation from WUTA in the amount of \$570.40 to go to River Jim for vehicle charges.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Students #15-16-42 through #15-16-44 to attend school in another district for the 2015/16 school year.
2. Approve the Spring 2016 Butte College/GAP Concurrent Enrollment for WHS Students.

C. HUMAN RESOURCES

1. Approve the following WHS Winter Sports Volunteer Coach for the 2015-16 school year:
Girls Soccer Volunteer Coach Craig Graham
2. Approve Maternity/Child Rearing leave request for Christine Kamienski, WIS 6th Grade teacher, to commence approximately February 9, 2016, and ending approximately April 8, 2016.
3. Approve Maternity/Child Rearing leave request for Amy Street, MES Music teacher, to commence approximately February 22, 2016, and ending approximately June 3, 2016.
4. Approve Maternity/Child Rearing leave request for Morgan Cirigliano, MES 1st Grade teacher, to commence approximately February 29, 2016, and ending June 10, 2016.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 12/9/15 through 12/18/15.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Consent Calendar.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

PRESIDENT GEIGER CALLED A THREE MINUTE RECESS AT 8:02 P.M.

PRESIDENT GEIGER CALLED THE MEETING TO ORDER AT 8:09 P.M.

1. **(Information/Discussion)** Students Working Against Tobacco (SWAT) Presentation. Tina Lor, Katie Xiong, Angel Yang and Isabella Mercado from Students Working Against Tobacco distributed and presented information on second hand smoke and smoke-free parks. They are floating a petition in the hopes of implementing smoke-free parks in Willows. They will be presenting to the Willows City Council next.
2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0420	School Plans/Site Councils
BP 1312.3	Uniform Complaint Procedures
BP 4040	Employee Use of Technology
BP 4131	Staff Development
BP 4231	Staff Development
BP 5121	Grades/Evaluation of Student Achievement
BP 5131.2	Bullying
BP 5148	Child Care and Development
BP 6163.4	Student Use of Technology
BP 6172.1	Concurrent Enrollment
BB 9100	Organization
BB 9223	Filling Vacancies

Mr. Parisio, seconded by Mr. Geiger to approve the Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

3. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0200	Goals for the School District
BP 0500	Accountability
BP 3100	Budget
BP 3270	Sale and Disposal of Books, Equipment and Supplies
BP 4154/4254/4354	Health and Welfare Benefits
BP 5141.31	Immunizations
BP 6151	Class Size
BP 6170.1	Transitional Kindergarten
BP 6190	Evaluation of the Instructional Program

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

This is an information only item at this time – no action was taken.

4. **(Information)** Williams Uniform Complaints Quarterly Report. (There were no complaints.) Information only – no action taken.

B. EDUCATIONAL SERVICES

1. **(Information)** 2015 Adequate Yearly Progress Report – Mrs. Hamilton went over the report.

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Action)** Approve the 2015/16 First Interim Budget Report (available at the District Office for preview).
Mr. Geiger moved, seconded by Mrs. Taylor to approve the 2015-16 First Interim Budget Report.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
2. **(Information)** Review of the Independent Auditors Report for Period Ending June 30, 2015 (2014-15).
Information only – no action taken.
3. **(Action)** Waiver Request – Carl Perkins Vocational and Technical Education.
WUSD has been a member of a consortium for a number of years and is now looking at going out on its own.
A waiver request is required by the state in order to do so.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the Waiver Request for Carl Perkins Vocational and Technical Education.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0

7. **ANNOUNCEMENTS**

- 7.1 Monday, January 18, 2016 is a district-wide holiday – Martin Luther King, Jr. Day.
- 7.2 Murdock’s Winter Concert will be held on Thursday, January 28, 2016, at 5:30 p.m. in the MES Cafeteria.
- 7.3 The WHS Boosters Annual Fundraising Dinner will be held on Saturday, January 30th.
- 7.4 The next Regular Board Meeting will be held on February 4, 2016, at 7:00 p.m. at the Willows Civic Center.
- 7.5 WHS Homecoming is February 5, 2016.
- 7.6 The Academic Decathlon Competition will be held on Saturday, February 6, 2016 at Hamilton High School.

8. **ADJOURNMENT**

The meeting was adjourned at 8:38 p.m.